

**LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
FEBRUARY 24, 2014 – 5:30PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH**

Board of Selectmen Present: O.J. Robinson, Patricia McTeague

Excused Absence: Tamra Ham

Staff Present: Town Manager, Alfred Burbank, Administrative Assistant, Jane Leslie.

Public Present: Ron Beard and Dave Beaudin

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 5:37 pm.

II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

MOTION: “To approve the meeting minutes of February 20, 2014 at the March 3, 2014 meeting.”

Motion: Patricia McTeague **Second:** O.J. Robinson **all in favor.**

MOTION: “To approve the Non-public meeting minutes of February 20, 2014 at the March 3, 2014 meeting.”

Motion: Patricia McTeague **Second:** O.J. Robinson **all in favor.**

III. OLD/NEW BUSINESS

Public Participation – Bill Conn

At the request of Mr. Bill Conn, O.J. Robinson read the following e-mail into the meeting minutes:

I'd like to know why we're doing this water intake structure at this time; this project is below the new Loon Mountain Bridge Project which will probably put more sediment in the river for the next year. I think it would serve the taxpayers and water users of Lincoln if this project was postponed for at least one year or until the bridge at Loon Mountain is complete. If you refer back to your minutes of 7/11/11 under Water Intake Update on River Intake you will see it states you jetted the intake and thought it would be necessary once a year, have you done that? Also, if this is a federal or state mandate please supply me with the mandate.

I'm requesting this be read at the BOS meeting tonight 2/24/14 and put into the minutes.

Thank you,

Bill Conn

O.J. Robinson responded to Mr. Conn's inquiries as follows:

Selectman McTeague stated Mr. Conn brings up some valid points, however, questions; do we have two years to wait? Town Manager Burbank responded it has already been two years out, and determined that the water intake is structurally damaged and will cost the Town upwards of \$6,000 for each mandated mailing sent out notifying the public of the non-compliant violation. Town Manager Burbank reiterated the State has emphasized the imperious nature of this matter and that it be addressed immediately.

Mr. Conn also submitted a second request for information:

Butch,

I'm requesting under 91-A any contracts, proposals and invoices for engineering work for Black Mt. Road Drainage at the wye done by Hoyle Tanner Engineering between 1/20/12 and 12/20/12.

Thanks,

Bill Conn

Chairman Robinson responded that these records will be made available to him shortly.

Fire Department – Ron Beard

Chief Beard informed the Board he is continuing his recruitment efforts, welcoming two new members this week with the current Department roster at 23 volunteer members. Chairman Robinson asked how attendance has been for the fire departments weekly meetings and trainings. Chief Beard stated overall attendance has been good, although difficult for everyone to get together at the same time due to diverse work schedules. The Fire Department's auxiliary is also beginning to organize and scheduled to have their first meeting shortly after school vacation.

New Hampshire the Beautiful Grant

Lincoln-Woodstock Solid Waste Facility received a grant award check for \$1200.00 from New Hampshire the Beautiful, which assisted the Solid Waste Facility in purchasing a 40 yard Open Top Roll-off container. Chairman O.J. Robinson read the following letter of thanks from Town Manager Burbank into the meeting minutes:

On behalf of the Lincoln-Woodstock Solid Waste, I would like to thank New Hampshire the Beautiful for the grant of \$1200.00. As you are aware, this grant was used to off-set the cost to purchase a 40 yard open top roll-off container.

The towns of Lincoln and Woodstock, along with Paul Beaudin and his staff, are committed to improving our recycling program and your financial support thru the grant program is very much appreciated.

While you may not be aware, the Boards of Selectman in Lincoln and Woodstock recently entered into an agreement that moves the overall management of the solid waste facility under the direct supervision of my office. As such, Paul Beaudin and his staff report directly to me on a daily basis. If I can be of assistance or you have questions, do not hesitate to contact me.

Sincerely,

*Alfred "Butch" Burbank
Town Manager*

Revised Annual Town Meeting Warrant

Chairman Robinson discussed the revisions made to Article 2, proposed *State Dog Control Ordinance*, with Town Clerk Susan Whitman, which NH State law requires must be voted on during the day by ballot. Article 29 concerning Kanc Recreation Property was revised to add "This is a non-binding vote".

Town Meeting Day

Chairman Robinson suggested we seek permission from the school to use their projector screen for slide show presentations pertaining to several warrant articles. Town Manager Burbank spoke with Bob Durfee who is willing to put together a levee slide show presentation and be available to answer any questions that may arise.

NH Electric Co-op Billing Report

The Board has requested Town Manager Burbank seek further clarification on the billing procedures of George Sansoucy Engineers & Appraisers and conduct comparative studies with surrounding municipalities that are engaged in the NHEC appeal court case. Selectman McTeague requested the total bill amount for the month of February and explanation how the amounts are calculated and fractionally disbursed amongst the 16 involved municipalities.

Fire Station boiler replacement

Chairman Robinson discussed the need for seeking quotes this coming year for the replacement of the fire station's current furnace, which is outdated and in desperate need of replacement. Town Manager Burbank to begin the process of seeking and evaluating quotes according to the Town's Purchasing Policy guidelines.

Town Managers Report

Commendation

Town Manager Burbank informed the Board that Chief Smith wanted to recognize Officer Stevens for responding to a house fire call on Pollard Road on February 18, 2014. Upon gaining access to the home, Officer Stevens located the fire and doused the flames. There were no occupants reported home at the time and minimal structural damages sustained.

IV. NON PUBLIC SESSION *Pursuant to RSA 91-A:3:II(c)*

MOTION: "To go into Non-Public Session pursuant to RSA 91-A:3II(c)"

Motion: O.J. Robinson Seconded: Patricia McTeague all in favor

The Board went into Non-Public session at 6:28 pm

MOTION: "To re-enter public session"

Motion: O.J. Robinson Seconded: Patricia McTeague all in favor

The Board came back into session at 6:45 pm

V.ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: “To adjourn.”

Motion: O.J. Robinson Second: Patricia McTeague All in favor.

The meeting adjourned at 6:48 pm.

Respectfully Submitted,
Jane Leslie

Approval Date ____/____/____

Chairman O.J. Robinson

Patricia McTeague

Tamra Ham
