

**LINCOLN BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**MARCH 31, 2014 – 5:30PM**  
**LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH**

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**Board of Selectmen Present:** O.J. Robinson, Patricia McTeague and Tamra Ham

**Staff Present:** Administrative Assistant, Jane Leslie and Nikki Donahue, Minute Recorder.

**Public Present:** Dave Beaudin, Pat Romprey

**I. CALL TO ORDER**

O.J. Robinson called the meeting to order at 5:32 pm.

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**II. REVIEW AND APPROVAL – MEETING MINUTES OF THE PREVIOUS MEETING**

**MOTION: “To approve the meeting minutes of March 24, 2014 as amended.”**

**Motion: Tamra Ham    Second: Patricia McTeague    Roll call vote was all in favor**

Line 37...*Mr. Walsh engaged Gary Harwood to conduct an appraisal of property, at west side, East Spur Road and questions legal ownership.*

Line 81...*Chairman Robinson explained the contract will not be reviewed for five (5) years, and legally there is no recourse for the Town of Lincoln.*

Line 148...*There will be no Board meeting on Monday, April 21<sup>st</sup> as two Board members will be out of town.*

Line 172...*has contacted DES in reference to their revolving funds to assist with the Water Intake Project. However, the Loon Pond Dam Project will not be eligible because DES does not fund dams.*

**MOTION: “To approve the Non-public meeting minutes of March 24, 2014 as presented”**

**Motion: Tamra Ham    Second: Patricia McTeague    Roll call vote was all in favor**

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**III. OLD/NEW BUSINESS**

**Public Participation – E-mail received from Bill Conn**

At the request of Mr. Bill Conn, Chairman Robinson read the following e-mail into the meeting minutes:

*Hi Butch,*

*On my 3/17/14 question to the BOS, Chairman Robinson choose not to read it at the meeting because he felt it was inappropriate, which I disagree with, but for the sake of argument please produce a document or explain what criteria one must meet to receive a bonus/stipend? Do you also feel that I didn't deserve a response?*

*I also have a question on the brush burning at the solid waste facility. I see that the town manager made a statement that we have received several complaints, I'd like copy of the logged in complaints attached to these minutes.*

*I'm requesting that this be read at tonight's (3/31/14) BOS meeting and put into the minutes.*

*Thank you,  
Bill Conn*

Chairman Robinson responded to Mr. Conn's email stating: *"Bill, Your previous email referred to a personnel incident that is not appropriate to discuss in public session. Anything you learned about this incident in non-public session needs to remain non-public."* Town Manager Burbank will follow up with Mr. Conn's request concerning the criteria required to receive a bonus/stipend. Selectman Ham stated, *"The criteria for receiving a bonus can be found in the Town of Lincoln's Personnel Policies Manual on pages 16-17 under "Performance Appraisals" and that this is public material."*

Jane Leslie will research and follow up with Mr. Conn's request to view complaints filed about the brush burning at the Solid Waste Facility.

### **Appointments**

Sue Chenard accepted a seat on the Budget Committee. The other individuals nominated have been contacted as well.

### **Health Officer Appointment**

The Board signed the Health Officer Appointment form for Fire Chief Ron Beard and made a motion to appoint Chief Beard the Town's Health Officer. Chief Ted Smith is currently the Deputy Health Officer.

### **MOTION: "To appoint Chief Ron Beard as Health Officer."**

**Motion: Patricia McTeague**

**Second: Tamra Ham**

**All in favor**

### **North Country Council Letter**

The Board reviewed a letter received from the North Country Council describing various funding programs and initiatives for local municipalities that will be available in the near future. Chairman Robinson suggested thinking about ideas for projects that may fall into this category and discussing further in a Planning Board meeting. Pat Romprey suggested further review of this program before applying or proceeding further.

### **Community Development Finance Authority Letter**

The Community Development Finance Authority (CDFA) will be accepting applications for the first round of Planning Grants for the Community Development Block Grant (CDBG) program. There are two application rounds each year, one in April and another in October. All applications for the first round must be received by April 30<sup>th</sup>, 2014. Chairman Robinson stated he was unsure if Lincoln had any projects that would meet the requirements for this grant program.

### **Common Man Lease Letter**

Resident Terry Ross submitted a letter to the Board expressing her many concerns with the Common Man leased parking lot. Such issues include the water runoff onto other properties, illegal parking on the side of Pollard Road, and inadequate dumpsters. Chairman Robinson acknowledged that the water drainage has been an ongoing issue with this lot, and will be addressed prior to renewal of Common Man's lease this month. Pat Romprey suggested that previous Planning Board approvals be reviewed concerning the water runoff and that this be repaired immediately. Selectman Ham suggested

implementing a time limit on repairing the water drainage system. Pat Romprey suggested reevaluating the terms of the lease and having the Planning Board review approvals for the additional parking lot. Chairman Robinson will respond to Terry Ross concerning the issues she raised in her letter.

### **Blue Ribbon School Award Celebration**

Lin-Wood Public Elementary School was one of four schools in the country selected as being a Blue Ribbon School for their improvements. A celebration will be held on April 4<sup>th</sup>, 2014, and the Board members are invited to attend. Selectman Ham will be attending the celebration, and also noted that Lin-Wood Public High school was voted number one high school in the State.

### **Brush Burning at Transfer Station**

Pat Romprey suggested chipping the wood as a solution to the Transfer Station brush burning issue. Chairman Robinson stated that this option is costly, even if it is sub-contracted. Pat Romprey knows of a company based out of Warren that would come in and chip the wood at the Solid Waste facility and will get the company information and forward to the Board. Selectman Ham noted that information on alternatives to burning brush has been submitted to Woodstock Board of Selectman for review, and will be discussed further at a joint meeting scheduled for April 7<sup>th</sup>, 2014 at Lincoln Town Hall at 5:30 pm..

### **Town Manager's Report**

There was no Town Manager's Report as Town Manager Burbank was away on vacation.

### **Abatement Requests**

**MOTION: "To grant the abatement request of James & Lisa Gutro for property at 391 US Route 3, M/L 106-006 as presented."**

**Motion: Tamra Ham    Seconded: Patricia McTeague    All in favor**

**MOTION: "To grant the abatement request of Robert & Cynthia Stimson for property at 169 South Peak Road, M/L 121-025 as presented."**

**Motion: Tamra Ham    Seconded: O.J. Robinson    All in favor**

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### **IV. NON PUBLIC SESSION *Pursuant to RSA 91-A:3:II(a)(c)***

The Board did not go into a non-public session.

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### **V. ADJOURNMENT**

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

**MOTION: "To adjourn."**

**Motion: Tamra Ham    Second: O.J. Robinson    All in favor.**

The meeting adjourned at 6:33 pm.

Respectfully Submitted,  
Jane Leslie & Nikki Donahue

Approval Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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Chairman O.J. Robinson

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Patricia McTeague

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Tamra Ham