

**LINCOLN BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**JUNE 2, 2014 – 5:30PM**  
**LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH**

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**Board of Selectmen Present:** OJ Robinson, Patricia McTeague and Tamra Ham

**Staff Present:** Town Manager Alfred Burbank and Nikki Donahue, Minute Recorder.

**Public Present:** Ron Beard, Jim Welsh, Paul Beaudin, Jane McCarthy-O'Connor, Clark Wrye, Donna Quinn (Public Health Network).

### **I. CALL TO ORDER**

OJ Robinson called the meeting to order at 5:30 pm.

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### **II. REVIEW AND APPROVAL – MEETING MINUTES OF THE PREVIOUS MEETING**

**Motion: “To approve the meeting minutes of May 19<sup>th</sup>, 2014 as amended”**

Motion: Patricia McTeague      Second: O.J. Robinson      Abstained: Tamra Ham

**Motion: “To approve the Work Session minutes of May 29<sup>th</sup>, 2014 as amended”**

Motion: Tamra Ham      Second: O.J. Robinson      All in favor

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### **III. PUBLIC HEALTH NETWORK PRESENTATION**

Donna Quinn, a representative from the Public Health Network, made a presentation of updates to the Board since the end of the fiscal year is approaching. Quinn noted that some new towns have been added into the same network area as Lincoln, but that it still remains the smallest public health network out of thirteen total in the State. Changes and updates are being made to include these new communities. Quinn stated that the Lincoln-Woodstock POD (point of dispensing) site has not had any changes made to it. She stated that the site has the capacity to handle many individuals at once and has also taken into account busy tourist seasons. The back-up POD site for Lincoln and Woodstock is the PSU site in Plymouth, NH.

The Lincoln-Woodstock pod site will be set up this summer and a test run will be conducted during the next school year, on September 26<sup>th</sup>, 2014. On this day, vaccinations will be offered for students and the POD site will be set up to see how it would run with actual individuals going through the site. Both POD sites need to handle over 500 people an hour, should an incident occur. The PSU site was tested this past year and was successful overall. The PSU nursing program students are a major asset to this specific POD site and have been added into the action plan so they could help if the site had to be put into use. The Public Health Network is working towards a paperless system that would largely eliminate forms that would need to be signed by parents. Forms would be available online for parents and guardians. Chairman Robinson inquired what the immunization rate is for local high school students. Donna Quinn stated that the rate is around 127 (about 40%) students being vaccinated with seasonal flu vaccines, which include

elementary, middle, and high school students. Quinn also noted that both injectable vaccines and nasal sprays are offered during the flu vaccine clinic.

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#### **IV. JIM WELSH/MIKE HARRINGTON LAND ACQUISITION**

Chairman Robinson stated that the Board is in favor of selling the land on East Spur Road, but that the value of the land has been discussed. He noted that an appraisal has been done, but that it did not seem that there was data to back up the appraisal. He also stated that he took a look at the land in the neighborhood and the land values, and found that five cents per square foot seemed low for the land sale. Chairman Robinson stated that land in Lincoln is considered to be valuable if a house, or other structure, could be put on the property.

Jim Welsh stated that he would not have a problem paying an elevated price on the land in the form on taxes once he owns it, since as of now the land is useless. He also stated that the town has lost taxes on the land since he purchased his property and that if he doesn't buy it, the town would still be losing money on it. He also stated that no one else would have use for the land, other than these three individuals involved in the land sale to add it on to their existing properties. Jane McCarthy O'Connor stated that the land was originally taken over, by eminent domain, by the State from her father years ago for highway purposes. Chairman Robinson stated that he is not completely comfortable with the appraisal that was done, since no data was attached. He also stated that an agreement could possibly be met with a price in between what the board is suggesting and what Jim Welsh's appraiser suggested. Jane McCarthy O'Connor stated that she understands the Board of Selectman's point of view and is willing to get more information from the appraiser. She wishes to come to an agreement, possibly based on what can be afforded by the three interested individuals.

*Chairman Robinson opened the hearing for public comment.*

Paul Beaudin stated that he objects to the process that is being used, in accordance to RSA: 41-14A. He also stated that he objects to the fact that this land acquisition went to public hearing, he would like the land acquisition to go to the Planning Board first. Beaudin also stated that since the land was given to the town, the land acquisition should get discussed at an Annual Town Meeting. He also stated that tonight's discussion was not posted on the agenda as a "public hearing", so it should not be happening this way.

Town Manager Burbank agreed that this land acquisition should be presented to the Planning Board and that this discussion should not count as an official "public hearing", since it was not posted on the agenda that way. Chairman Robinson apologized for getting ahead in the process and stated that the public hearing will occur three weeks from now. Paul Beaudin stated that Jim Welsh could submit a counter offer before the public hearing meeting, if he wishes.

*Chairman Robinson closed the public hearing.*

## **V. MEMORANDUM FROM TARA TOWER IN REFERENCE TO JULY 4<sup>TH</sup> FRIENDS OF REC EVENTS**

Chairman Robinson read a Memorandum from Recreation Director, Tara Tower, concerning the July 4<sup>th</sup> events, as Tara could not make it to the meeting. Selectman Ham stated that this event has not been previously sponsored by the town and that very few local children attended the event each summer. She stated that many tourists have been at the event for the past three years, and feels that the town should not take on this expense, but if the Chamber of Commerce wishes that they could. Chairman Robinson inquired if food expenses are what make this event so costly. Selectman Ham stated that food is a huge expense, but so are prizes for the events. Town Manager Burbank stated that this could be discussed for the upcoming budget year, but that since there are so many activities happening this summer for the Lincoln 250<sup>th</sup> Anniversary, so it would be an easy transition.

Paul Beaudin stated that he feels the event should not be canceled due to the fact that tourists are the ones who largely participate in the event based on recent past years. He stated that there is money in the budget for the town to fund this event for this summer and that he feels it is shameful for the event to be canceled on the 250<sup>th</sup> Anniversary of the town. Chairman Robinson stated that he is very pro-tourists, but that the event has possibly lost its value over time. Paul Beaudin compared this event to the July 4<sup>th</sup> festivities, and suggested also canceling these events if this event is being canceled because tourists are largely in attendance at those events as well. Chairman Robinson stated that these two events are very different and that the July 4<sup>th</sup> fireworks and parade cost very little in comparison. Paul Beaudin stated that if the Board of Selectman is okay with letting this event be canceled, then they can allow it to be canceled. Selectman Ham stated that the Board of Selectman cannot control the fact that the Friends of Rec are canceling the event due to lack of funds and volunteers.

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## **V. OLD/NEW BUSINESS**

Chairman Robinson read a letter of resignation submitted by Ronald M. Comeau from the Zoning Board of Adjustment.

### **Motion: "To accept resignation with regret"**

Motion: Patricia McTeague      Second: Tamra Ham      All in favor

Chairman Robinson read a letter to the Board of Selectman submitted by James Martin requesting to fill an open position on the Zoning Board of Adjustment. Paul Beaudin stated that currently, there are not alternate members on the board, but the board could still function with the number of members that they have.

### **Motion: "To Accept James Martin as a New Member to the Zoning Board of Adjustment"**

**Motion: Patricia McTeague      Second: Tamra Ham**

Chairman Robinson also read a letter submitted by Ronnie Comesana requesting to be a member of the Trustee of the Trust Fund for Lincoln. Selectman McTeague also stated that she is also

concerned because this individual is close friends with another Trustee of the Trust Funds member, so votes could easily be swung. Town Manager Burbank stated that he is not sure there has been a big push to find another individual to fill this position. Chairman Robinson stated that possibly Ronnie Comesana could be brought in to meet everyone and that Jim Spanos should be notified, since he is the other member.

Chairman Robinson read a letter to the board submitted from Kevin McNamara that listed four recommendations that he has as an update and listing plan for the lots that the Town of Lincoln owns on Arthur Salem Way in Lincoln as a part of the Lincoln Industrial Park. Chairman Robinson stated that the contract with Kevin McNamara is almost up, so that is why this is being looked at. Selectman McTeague inquired about the business currently at the industrial park and Chairman Robinson stated that he believes that the business located there is doing well. Chairman Robinson stated that the purpose of the industrial park is to increase businesses in the area. Town Manager Burbank suggested leasing spaces to businesses, as this practice is done elsewhere in the county. Chairman Robinson stated that he would like to list the lots as still being for sale, with a lease option available. Town Manager Burbank stated that he feels that doing this might entice businesses into the area. Selectman McTeague suggested that Kevin McNamara come and give the Board of Selectman an update on the past year, before renewing a contract with him. Chairman Robinson agreed with having Kevin McNamara come in and that he could also be spoken to about the town's land at Clearbrook.

The Board of Selectman scheduled to take a tour around town to look at parcels of land that the town owns on June 16<sup>th</sup>, 2014 at 5:30 pm. Paul Beaudin suggested that the board consider offering the land at the Industrial Park as tax free for a set number of years. The Board of Selectman was in favor of exploring this idea more for the future. Chairman Robinson stated that he will contact Kevin McNamara about coming in to give an update to the board. Town Manager Burbank inquired if the board wishes to renew a contract with Kevin McNamara, or to explore other options. Paul Beaudin stated that he also would suggest the board look into other options for realtors. Chairman Robinson agreed that it might be beneficial to look into other realtors who are not based out of Lincoln.

### **Loon Mountain Bridge Land**

Chairman Robinson noted that the first public hearing has been posted concerning the Loon Mountain Bridge land.

### **Public Participation**

Ron Beard stated that the Fire One class will start July 1<sup>st</sup>, 2014 at the academy and that things are going well overall with the department.

Paul Beaudin inquired about the declassification of the Kanc highway. Town Manager Burbank stated that this declassification is not referring to the Kanc Highway as a whole, but to a small hiking trail that is off of the highway.

Paul Beaudin stated that the barriers on Beechwood Road are an issue, especially if driving at

night. Town Manager Burbank stated that he will bring this up later in the meeting.

## **Town Managers Report**

### **Conference Call**

Town Manager Burbank stated that the Town Assessor will be scheduling a conference call with the Board on Monday, June 9, 2014 at 5:00 pm during a Non-public session.

### **Congresswoman Ann McLane Custer**

Town Manager Burbank stated that Anne Custer will be visiting town in August.

### **Town Clerk/Tax Collector**

Town Manager Burbank stated that the part time Town Clerk/Tax Collector position has been advertised.

### **Beechwood Road Rehab**

Town Attorney, Peter Malia, and Town Manager Burbank have drafted a memo concerning the Beechwood road rehab progress. Town Manager Burbank stated that it will be costly to repair the road and it is to the point where this needs to be done immediately. He also agreed with Paul Beaudin that the barricades are unsafe for night driving. Town Manager Burbank stated that he had a meeting with Rick Kelley last week and that Loon is willing to participate in the rehab of water and sewer on Beechwood Road, but only this one time. Rick Kelley expressed to Town Manager Burbank that after this rehab, Loon Mountain wishes to walk away from the project completely. Town Manager Burbank stated that he would like to see this issue settled. He urged that the road needs to be repaired and made safe.

Chairman Robinson stated that he sees two issues with this situation, the short term and long term repairs that need to be done on the road. Town Manager Burbank stated, currently the town cannot afford to repair this road on their own; the other parties are needed for further funding of the project. Chairman Robinson agreed that having all three parties; the town of Lincoln, Loon Mountain, and the Beechwood home owners, participate in this project is the right way to go. Town Manager Burbank stated that after these repairs, the Town of Lincoln would own the road. Paul Beaudin inquired if the town would own all of Beechwood Road and Town Manager Burbank stated that the town would only own "Beechwood One Road". Paul Beaudin stated that the road has not been repaired, or repaired correctly, for many years; so that is why the project would be so costly. Beaudin suggested talking to the home owners association about this issue. Selectman McTeague stated that there is no home owners association to talk to.

Selectman Ham stated that she feels the majority of home owners on the road will be in agreement to the repairs. Chairman Robinson stated that it wouldn't be a problem to have Loon's help with only one repair cycle of the road, because hopefully it would be only minor repairs in the future after that. Town Manager Burbank stated that this repair project would have to be a

multi-phase project completed over a few years. Ron Beard questioned if the weight limit has been looked at for this road or not. Selectman Ham and Paul Beaudin stated that road weight limits have been lifted now that it is spring. Town Manager Burbank suggested that the board go forward with a Betterments Assessment concerning this project. Selectman McTeague suggested making progress on the project and avoiding getting tied up in court. Chairman Robinson and Selectman Ham were in agreement with this. Selectman Ham suggested that temporary repairs to the road be done soon, to avoid further damage or accidents.

### **Oldest Lincoln Resident Plaque**

Selectman Ham suggested that the Board of Selectman present the recipient, Gemma Perry, with the “Oldest Lincoln Resident Plaque” on Tuesday, June 10<sup>th</sup> at 11:00 am at the recipient’s home. The Board was in agreement with this and Selectman Ham will set this up.

### **Pollard Road Culvert**

Selectman Ham suggested putting a chain-link fence on the Pollard Road Culvert, across from the chain-link fence Culvert that already exists. Town Manager Burbank agreed and this issue will be looked into further.

### **Graduation**

Selectman Ham mentioned to the Board that the Lin-Wood High School Graduation will be held Friday, June 9<sup>th</sup>, 2014 at 7:00 pm if any members would like to attend.

### **Alternative Snowmobile Routes on Hansen Farm Road**

Chairman Robinson stated that the use of the snowmobile trail on Hansen Farm Road has had discontinued use, due to groomers causing the road to need repairs. He also stated that access to these trails needs to be opened again. Town Manager Burbank suggested that the road was used by snowmobiles because two could not meet on the trail in the woods safely. He also noted that due to road repairs, snowmobiles have had to go out into the road in order to pass. Town Manager Burbank suggested reaching an agreement with home owners about snowmobiles passing by on their land. Selectman Ham suggest that if the pavement of Hansen Farm Road has lasted for at least fifteen years without needing repairs, then maybe it would be okay to keep this system as it is. Town Manager Burbank suggested using the trail on town own property to solve the issue. Selectman McTeague suggested looking at this land as a part of the June 16<sup>th</sup> land tour. Chairman Robinson and Town Manager Burbank suggested having a separate meeting to discuss this issue further. Town Manager Burbank stated that he will continue to work on this issue and that a site visit will not occur on June 16<sup>th</sup>, since it needs to be a separate meeting.

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## **VI. NON PUBLIC SESSION *Pursuant to RSA 91-A:3, II (e).***

**MOTION: “To go into Non-Public Session pursuant to RSA 91-A:3II(a)(c)**

**Motion: Tamra Ham**

**Seconded: O.J Robinson**

**Roll call vote was all in favor**

The Board went into Non-Public session at 7:56 pm

**MOTION: “To re-enter public session”**

**Motion: Tamra Ham                      Seconded: Patricia McTeague      Roll call vote was all in favor**

The Board came back into session at 8:18 pm.

**Union Bank Loan Documents for River Intake Project**

**MOTION: “To approve and sign the loan documents with Union Bank for a loan in the amount of \$270,00.00 for the purpose of rebuilding the river intake at the East Branch of the Pemigewasset River.”**

**Motion: Tamra Ham                      Second: Patricia McTeague                      All in favor.**

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**VII. ADJOURNMENT**

With no further business to attend to, the Board made the following motion.

**MOTION: “To adjourn.”**

**Motion: Tamra Ham                      Second: Patricia McTeague                      All in favor.**

The meeting adjourned at 8:21 pm.

Respectfully Submitted,  
Nikki Donahue

Approval Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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Chairman O.J. Robinson

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Patricia McTeague

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Tamra Ham