

Town of Lincoln
Board of Selectmen Meeting Minutes
October 9, 2012

Board of Selectmen Present: O.J. Robinson, Tamra Ham, and Patricia McTeague.

Staff Present: Public Works Director William Willey, Planning & Zoning Administrator Michael Asciola, Finance Administrator Helen Jones, and Town Clerk Susan Whitman.

Public Present: Butch Burbank.

I. CALL TO ORDER

Chairman O.J. Robinson called the meeting to order at 5:30PM.

II. 2013 BUDGET REVIEW

The Board met with Michael Asciola and Susan Whitman to review the Planning and Town Clerk/Tax Collector proposed budgets for 2013. Susan informed the Board that she needs to know what the Board's intentions are regarding the tax deeding on the JORI properties prior to the audit. If the Board is going to waive tax deeding these parcels, they are required to do so prior to February 2013.

III. PUBLIC WORKS DEPARTMENT - PROJECTS UPDATE

Bill Willey provided the Board with a quote for a new welcome sign to replace the one in disrepair on Route 3. He informed the Board that the pump station on Route 3 and culverts on Pollard Road are scheduled for maintenance. They are cleaned out semiannually at a cost of \$2500. He also presented the Board with a proposed Cross Connection Control Ordinance which has already been approved by NHDES and needs to be adopted by the Town.

The Board discussed a request from a resident on White Birch Lane who would like to cut down several trees located on town property that abut his property to improve his view. Bill and Patricia McTeague will conduct a site visit to the property before discussing this request further.

Bill provided the Board with a quote for engineering services from Weston & Sampson for the chemical feed system modifications needed at the Water Treatment Plant. The Board instructed Bill to move forward with the bid process as these funds need to be expended prior to year end.

The paving on Pollard Road should be done this week.

Bill provided the Board with an estimate to repair the brakes on the 2004 loader. The estimate is \$3,000-\$4,000.

IV. NON-PUBLIC SESSION

MOTION: "To enter into non public session pursuant to RSA 91-A:3II(b)."

Motion: Tamra Ham **Second:** Patricia McTeague

Roll Call Vote: Tamra Ham in favor
Patricia McTeague in favor
O.J. Robinson in favor.

The Board entered Non-Public Session at 6:20pm.

MOTION: “To come out of Non-Public Session.”

Motion: Tamra Ham Second: Patricia McTeague

Roll Call Vote: Tamra Ham in favor

Patricia McTeague in favor

O.J. Robinson in favor.

The Board came out of Non-Public Session at 6:42pm. The Board announced that Alfred “Butch” Burbank Jr. has been hired as the new Town Manager for the Town. He was chosen amongst sixty applicants and will start work on October 29th. Brook Rose will draft a press release to get the word out.

V. MINUTE S OF THE PREVIOUS MEETING

MOTION: “To approve the meeting minutes of October 4, 2012 as presented.”

Motion: Tamra Ham Second: Patricia McTeague All in favor.

MOTION: “To approve the non-public meeting minutes of October 4, 2012 as presented.”

Motion: Tamra Ham Second: Patricia McTeague All in favor.

MOTION: “To approve the meeting minutes of October 1, 2012 as presented.”

Motion: Tamra Ham Second: Patricia McTeague All in favor.

VI. OTHER BUSINESS AS PRESENTED

Town Website

O.J. Robinson informed the Board that he is working with the Town's web hosting service, Notchnet to move the Town's website off of Jadeview's server. The files aren't transferable and thus need to be rebuilt in order to make the change. The cost is \$750 and the monthly hosting fee is \$50/month.

Loon Bridge Contract

The Board signed the NHDOT Project #222292 State and FEMA Category B final reimbursement request. The Category C contract with FEMA for the Loon Mountain Bridge is still ongoing. Helen Jones met with Chris Fournier from HEB Engineers last week to sort out the FEMA funding. She informed the Board that it was a very productive meeting.

Compliance Issues

The Board agreed to hold off on discussing the proposed changes to the sign ordinance until Michael Asciola comes back with the list of non-conforming signs. The Board also discussed the request of Douglas Hayward for a Liquor License. The Board will sign the License once Mr. Hayward's dumpster is in compliance with the Town's ordinance.

VII. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: “To adjourn.”

Motion: Tamra Ham Second: Patricia McTeague All in favor.

The meeting adjourned at 7:16pm.

Respectfully Submitted,

Tamra Ham

Approval Date ____/____/____

Chairman O. J. Robinson

Vice Chair Patricia McTeague

Tamra Ham