

LINCOLN BUILDING COMMITTEE

APPROVED

MEETING MINUTES

FEBRUARY 22, 2022 – 4:00PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

(THE RECORDING OF THIS MEETING CAN BE FOUND ON YOUTUBE)

Building Committee Members Present: Chairman, Al Poulin, Fire Chief Ron Beard, Police Chief Chad Morris, Paul Mullen, John Hettinger, Debbie Celino and Jim Welsh
Building Committee Members present via Zoom: Selectman, Tamra Ham
Public Present: Paul Beaudin

I. CALL TO ORDER

Chairman Poulin called the meeting to order at 4:00 pm

II. APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETING

MOTION: “To approve the Building Committee meeting minutes from January 18, 2022 as presented.”

Motion: Al Poulin

Second: Debbie Celino

All in favor.

MOTION: “To approve the Building Committee meeting minutes from December 2, 2021 as presented.”

Motion: Al Poulin

Second: Paul Mullen

All in favor.

III. REVIEW OF WARRANT ARTICLE BROCHURE-POLICE/FIRE STATION

The Committee reviewed the brochure (*see attached*) that will be presented to the voters at the upcoming March 8th Town Meeting supporting the Police/Fire Building warrant article for the conceptual design services (architectural design): *“To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) for Conceptual Design Services for a new Police/Fire Station. The scope of services will include an existing Facilities Evaluation and Needs Assessment. Conceptual Designs and Community Education and Outreach Program. The Selectmen and Budget Committee recommend this article. [Tax Impact: \$.03/per thousand.]”*

Chief Beard suggested that the brochure be put into each of the Town Reports which will be ready for distribution in a few weeks. Chair Poulin clarified that the Town Reports are going to be hand-delivered by the Public Works Department to all of the town’s voting residents. Selectman Ham responded that this is correct, and asked Chief Beard to touch base with Town Manager Park to ensure that this gets done. The committee discussed various locations around town that the brochure could be displayed and available for the public to see, and agreed to print up at least 500-1000 copies for distribution.

MOTION: “To accept the Building Committee brochure as presented by the Town Manager.”

Motion: Tamra Ham

Second: John Hettinger

All in favor.

IV. REVIEW OF RFQ

Chair Poulin asked if anyone had any other thoughts or suggestions regarding the RFQ. Ham responded that the Building Committee had already approved the RFQ during a previous meeting, and it should be ready to be submitted upon Town Meeting approval.

V. OLD/NEW BUSINESS

NEW BUSINESS

Leftover proceeds from Beechwood One Roads Project:

Selectman Ham followed up on a previous request from the Building Committee to see if any of the leftover funds from the Beechwood One Roads Project could be used for this warrant article rather than having to raise the funds. Ham explained that after an in-depth discussion, the Board of Selectmen had agreed that it was more prudent if these proceeds went towards the West Street Road repair project, and to let the taxpayers vote on this warrant article.

Jim Welsh feels that the conceptual design for the building will cost twice as much down the road if they don't begin the process of obtaining a conceptual design for the new facility now. Ham noted that she has a list of grants that the Town can apply for once this warrant article passes, which she plans on presenting to the voters during Town Meeting. There was a brief discussion about putting a short video presentation together for the public to see as they arrive at Town Meeting versus a document that requires a lot of reading.

Town Meeting Voting:

The committee discussed that voting begins on March 8th at 10am, and they can have the brochures on the informational table for the public to pick up as they enter the multi-purpose room to vote (10am to 6pm) and the business meeting begins at 6:30pm in the gym. Al commented that he is fine with handing out brochures as people enter the gym for the business meeting (Jim Welsh also volunteered to hand out the brochures).

PUBLIC PARTICIPATION

Paul Beaudin requested a copy of the RFQ and questioned why the committee had not sent it out yet? Ham responded that she would forward Paul a copy of the RFQ, however, noted that they were not going to release the RFQ until the committee was certain that they would have the money to pay for it.

Paul noted that he met with Chief Beard earlier today to walk through the Fire Department to view its deficiencies, however, he was unable to catch up with the Police Chief. Paul feels that this is going to be a very expensive project. Al thanked everyone on the committee for their time and efforts that they have invested in bringing this proposed project to life.

VII. ADJOURNMENT

With no further business to attend to, the Committee scheduled their next Building Committee meeting for Thursday, March 10th at 4:00pm at Lincoln Town Hall Conference Room.

MOTION: "To adjourn."

Motion: Tamra Ham

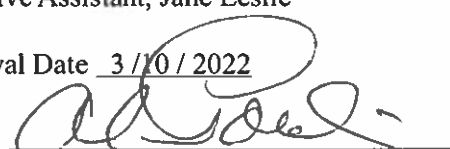
Second: Debbie Celino

Motion Carries.

The meeting adjourned at 4:25 p.m.


Respectfully Submitted,
Executive Assistant, Jane Leslie

Approval Date 3/10/2022


Chairman, Al Poulin