



Capital Improvement Program Committee Meeting Minutes

August 28, 2018

Lincoln Town Library, 22 Church Street

Committee Members Present:

1. OJ Robinson, Selectmen's Representative
2. Alfred (Butch) Burbank, Town Manager
3. Mark Ehrman, Planning Board Representative
4. Cindy Lloyd, Budget Committee Representative

Committee Members Excused:

Staff Present:

1. Johnna Hart, Finance Director
1. Carole Bont, Planner

Department Heads Present:

1. Nathan (Nate) Hadaway, Public Works Director

Audience: None.

Chair Robinson called the meeting to order at 9:08 AM.

Review of Minutes for August 21, 2018.

Motion to approve minutes for August 14, 2018, with one change on page 4 to remove highlighted section and remove highlighting elsewhere in the document.

Motion: Butch Burbank. Second: Mark Ehrman.

Motion carries. (3-0).

PUBLIC WORKS DIRECTOR

A. CONTINUED PRESENTATION RE: WATER

Director of Public Works (DPW) Nate Hadaway and the CIP Committee members discussed and agreed to make the following changes:

1. Page 24, VI. Department of Public Works, A. 1310-308 Water Rehabilitation
 - a. Project Number 54 "Cleaning Cold Spring Well" *Need Cost from Nate Hadaway
 - i. Leave as is;
 - b. Project Number 77 "River Crossing at Cold Spring Well" *Need Cost from Nate Hadaway:
 - i. Change title from "River Crossing at Cold Spring Well" to "Four (4) River Crossings".

- ii. Discussion: There are four (4) river crossing associated with the Water System that need to be maintained:
 - 1. Near Riverfront Condominiums and the Water Treatment Plant;
 - 2. Cold Springs Wells on the main branch of the Pemigewasset River;
 - 3. Near Jean's Playhouse that runs over to land of South Peak Resort; and
 - 4. Near the Gondola Barn that feeds the Village of Loon.
- iii. Change "Next" from 2019 to 2019;
- iv. Change "Prompt" from 2013 to 2023;
- v. Change CRF Balance from \$10,000 to \$35,000;
- vi. Change CIPC Recommendation FY 2019 from \$30,000 to \$10,000;
- vii. Change CIPC Recommendation FY 2020 from \$0 to \$15,000;
- viii. Change CIPC Recommendation FY 2021 from \$0 to \$15,000;
- ix. Change CIPC Recommendation FY 2022 from \$0 to \$25,000;
- x. Change CIPC Recommendation FY 2023 from \$0 to \$25,000; and
- xi. Change CIPC Recommendation FY 2024 from \$0 to \$25,000.

B. PRESENTATION RE: SEWER

The CIP Committee members discussed and agreed to make the following changes:

2. Page 25, VI. Department of Public Works, B. 1310-307 Sewer Rehabilitation

- a. Project Number 8 "Sewer Maintenance Repair/Replacement":**
 - i. Change CIPC Recommendation FY 2024 from \$0 to \$5,000.
- b. Project Number 26 "Sewer Town-wide Jetting & Camera Inspection":**
 - i. Change CIPC Recommendation FY 2024 from \$0 to \$7,000.
 - ii. Discussion re: Purpose and benefits of Jetting and how it works.
- c. Project Number 27 "Sewer Treatment Aerator Replacement & Upgrade":**
 - i. Change CIPC Recommendation FY 2024 from \$0 to \$5,000.
- d. Project Number 44 "Replace Pump Wet Ends Connector Road":**
 - i. Change CIPC Recommendation FY 2024 from \$0 to \$5,000.
- e. Project Number 53 "Replace motor Control Center & Variable Frequency Drives":**
 - i. Discussion re: Need to bring motor control center inside. It was built in 1950's. It was last upgraded around 1970. Need to upgrade panel outside and add another VFD (variable frequency drive). We have about 14 aerators and only four are on a VFD.

- ii. Change CIPC Recommendation FY 2019 from \$0 to \$10,000;
- iii. Change CIPC Recommendation FY 2020 from \$0 to \$10,000;
- iv. Change CIPC Recommendation FY 2021 from \$0 to \$10,000;
- v. Change CIPC Recommendation FY 2022 from \$0 to \$10,000;
- vi. Change CIPC Recommendation FY 2023 from \$0 to \$10,000; and
- vii. Change CIPC Recommendation FY 2024 from \$0 to \$10,000.

f. Project Number 57 “Town Wide Manhole Inspection/Repair/Engineering”:

- i. No Changes.
- ii. Discussion: DPW Hadaway said to leave as is. There is no more funding. They are picking away at it.

g. Project Number 58 “Replace Sewer Treatment Plant Generator”:

- i. No changes.

h. Project Number 60 “Dredge Lagoons and Sludge Removal”:

- i. Discussion. We are at 13-14” in the bottom of the first lagoon. The last time the Town dredged the lagoons was 2012. Discussion re: buying a boat to facilitate the dredging project.
- ii. Put in “Completed Last”: 2012;
- iii. Change “Next” from 2010 to 2020;
- iv. Change “Prompt” from 2013 to 2014;
- v. Change CIPC Recommended FY 2019 from \$135,000 to \$70,000;
- vi. Change CIPC Recommended FY 2020 from \$0 to \$65,000;

i. Project Number 70 “Design/Construct Upgraded Sewer Treatment Plant”:

- i. Discussion: Estimated cost based on for Hillsdale – approximately the same size treatment plant as Lincoln’s – worked on by Ray Korber of KVPartners, LLC. Cost a few years ago was \$8,000,000. Estimate future cost of between \$8,000,000 and 11,000,000.
- ii. Put in CIPC Recommendation FY 2024 of \$90,000.

j. Project Number 84 “Sewer Inflow Study”:

- i. Discussion: The Town is working on it in 2018. Not sure when the next one would be. Horizons Engineering did the last Sewer Inflow Study. Problems with the Loon area. Put on roof, repointed brick, used money to replace the entire panel and move electrical panel inside.
- ii. No Change. Leave as is for now.

k. Project Number 90 “Laboratory/Office Repairs and Maintenance”:

- i. Put in CIPC Recommendation FY 2022 \$10,000;

- ii. Put in CIPC Recommendation FY 2023 \$10,000; and
- iii. Put in CIPC Recommendation FY 2024 \$10,000.

C. PRESENTATION RE: PUBLIC WORKS EQUIPMENT

DPW Hadaway and the CIP Committee members discussed and agreed to make the following changes:

3. Page 25, VI. Department of Public Works, C. 1310-317 Public Works Equipment

a. Project Number 15 “Replace 2009 100 CFS Portable Compressor”:

- i. Leave as is.

b. Project Number 61 “Replace International 7400 Dump Truck”:

- i. Leave as is.

c. Project Number 62 “Replace Chevy 2500”:

- i. Leave as is.

d. Project Number 63 “Replace Sidewalk Plowing/Mowing Tractor”:

- i. Leave as is.

e. Project Number 64 “Replace 2 – 11’ Frink Snow Plows”:

- i. Leave as is.

f. Project Number 65 “Replace 2012 FORD 250”:

- i. Leave as is.

g. Project Number 66 “Replace 2011 FORD 550 Dump Truck”:

- i. Change “Next” from 2018 to 2020;
- ii. Change “Prompt” from 2012 to 2014;
- iii. Change “Total Estimated Cost” from \$60,000 to \$80,000;
- iv. Put in “CIPC Recommendation FY 2019” \$10,000; and
- v. Put in “CIPC Recommendation FY 2020” \$10,000.

h. Project Number 67 “Replace 2017 GMC 4WD”:

- i. Put in “CIPC Recommendation FY 2023” \$10,000; and
- ii. Put in “CIPC Recommendation FY 2024” \$10,000.

i. Project Number 68 “Replace Back Hoe”:

- i. Put in “CIPC Recommendation FY 2024” \$10,000.

j. Project Number 69 “Replace Front End Loader”:

- i. Change “Total Estimated Cost” from \$100,000 to \$130,000; and
- ii. Put in “CIPC Recommendation FY 2019” \$30,000.

k. Project Number 103 “Loader Snow Blower Attachment”:

- i. Put in “Next” for 2021;
- ii. Put in “Prompt” for 2015;
- iii. Change “CIPC Recommendation FY 2019” from \$50,000 to \$0; and
- iv. Put in “CIPC Recommendation FY 2021” \$50,000.

l. Miscellaneous Maintenance/Repair/Replacement (a) Replace/Repair Misc Equipment”:

- i. Put in CIPC Recommendation FY 2024 \$2,000.

m. ADD Project Number 106 “2017 FORD F550 Plow Truck”:

- i. *[Make this change in the text of the CIP Report as well]*
- ii. Put in “Completed Last” 2021;
- iii. Put in “Next” 2028;
- iv. Put in “Prompt” 2022;
- v. Put in “Total Estimated Cost” \$80,000;
- vi. Put in CIPC Recommendation FY 2019 \$0;
- vii. Put in CIPC Recommendation FY 2020 \$0;
- viii. Put in CIPC Recommendation FY 2021 \$0;
- ix. Put in CIPC Recommendation FY 2022 \$0;
- x. Put in CIPC Recommendation FY 2023 \$0; and
- xi. Put in CIPC Recommendation FY 2024 \$0.

PLANNER

A. PRESENTATION RE: PLANNING & ENGINEERING

Planner Carole Bont and the CIP Committee members discussed and agreed to make the following changes:

4. Page 23, III. 1310-318 Planning and Engineering

a. Project Number 2 “Engineering”:

- i. Put in CIPC Recommendation FY 2024 \$10,000.

b. Project Number 25 “Update Town Master Plan”:

- i. Change CIPC Recommendation FY 2019 from \$3,000 to \$4,000;
- ii. Change CIPC Recommendation FY 2020 from \$3,000 to \$4,000; and
- iii. Put in CIPC Recommendation FY 2024 \$4,000.

c. Project Number 31 “Village Center & River Front Park”:

- i. Put in CIPC Recommendation FY 2019 \$10,000;
- ii. Put in CIPC Recommendation FY 2020 \$10,000;

- iii. Put in CIPC Recommendation FY 2021 \$10,000;
- iv. Put in CIPC Recommendation FY 2022 \$10,000;
- v. Put in CIPC Recommendation FY 2023 \$10,000; and
- vi. Put in CIPC Recommendation FY 2024 \$10,000.

NEXT WEEK

Next week the Public Works (Solid Waste) and Cemetery Trustees and Police Department.

Motion to adjourn the meeting at 11:06 AM by Mark Ehrman: seconded by Town Manager Butch Burbank. All in favor. (3-0).

Date: 9/11/2018

By: _____

OJ Robinson, Chair