

LINCOLN BUILDING COMMITTEE
MEETING MINUTES
SEPTEMBER 7, 2021 – 4:00PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

APPROVED

Building Committee Members Present: Chairman, Al Poulin, Fire Chief Ron Beard, Police Chief Chad Morris, Deputy Police Chief, Jeff Burnham, Selectman Tamra Ham, Paul Mullen, Debbie Celino, and John Hettinger

Building Committee Members Excused: Vice Chairman, Jim Welsh, Town Manager Burbank

Public Present: *There was no public present*

I. CALL TO ORDER

Chairman Poulin called the meeting to order at 4:06 p.m.

II. APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETING

MOTION: “To approve the Building Committee meeting minutes from August 4, 2021 as presented.”

Motion: John Hettinger

Second: Ron Beard

All in favor.

III. DISCUSS AMENDED RFP DOCUMENT AS RECOMMENDED BY COMMITTEE

The Committee discussed the amended RFQ. Selectman Ham will follow up with Town Manager Burbank and have Town Counsel review it, and then have it placed on the September 13th BOS Agenda for further discussion. Ham encouraged the Building Committee members to attend either in person or via Zoom. This Board’s goal is to send out the RFQ by 9/24 with a return date of 10/1.

IV. DISCUSS CREATING A BROCHURE TO DEMONSTRATE THE NEED FOR A NEW POLICE/FIRE STATION

The Building Committee agreed that this project needs to be carefully presented to the voters in March, and all agreed that there is a definitive need for a new Police/Fire Facility. Newberry, NH has a brochure/pamphlet specifying the need for their new facility due to overcrowding; old, outdated facility structure, problems with existing facility, etc., and the committee agreed that they should come up with something similar. Chief Morris and Chief Beard will research photos and explanations of some of the more substantial and severe issues and concerns with the current buildings. Once this brochure/pamphlet is created, it should be placed on social media, and possibly do a town-wide mailing prior to town meeting.

The Committee also discussed the need to research possible grants/funding in advance of Town Meeting to share with the voters as well.

Chief Morris will coordinate with the school’s media class about possibly doing a video interview with himself and/or Chief Beard in an effort to show the many deficiencies within their current facilities, and he will also coordinate with the publishing/photography class to see if they may be interested in helping create the brochure/pamphlet.

V. OLD/NEW BUSINESS

There was no Old/New Business discussed.

VI. PUBLIC PARTICIPATION

There was no public participation

VII. ADJOURNMENT

With no further business to attend to, the Committee scheduled their next Building Committee meeting for Thursday, October 7th at 5:00pm at Lincoln Town Hall meeting room.

MOTION: "To adjourn."

Motion: Al Poulin

Second: Jim Welsh

Motion Carries.

The meeting adjourned at 5:03 p.m.

Respectfully Submitted,
Selectman, Tamra Ham

Approval Date 10 / 12 / 2021


Chairman, Al Poulin