

## **EQUIPMENT OPERATOR/LABORER**

### **Position Purpose**

The purpose of this position is to operate heavy motor equipment and perform manual work assisting in all Highway Department construction, maintenance and repair projects. Performs all other related work as required. The Equipment Operator/Laborer is responsible for maintaining and improving upon the efficiency and effectiveness of all areas under his/her direction and control.

### **Supervision**

*Supervision Scope:* Functions are generally well defined and limited in scope but may involve some judgment and initiative in determining method of completion.

*Supervision Received:* Works under the general supervision of the Crew Chief or Public Works Director, referring all questionable cases and problems to the supervisor.

*Supervision Given:* None.

### **Job Environment**

The majority of work is performed outdoors with exposure to temperature extremes and inclement weather. Incumbent is subject to the hazards associated with construction sites. Work environment is very loud. On-call for emergencies and stand-by operations.

Regularly operates equipment such as dump trucks, light duty trucks, backhoe, front-end loader, sweeper, roadside mower, catch-basin cleaner, tractor, backhoe, grader, sander, snow plow, snow groomer, snowmaking equipment and hand/power/pneumatic tools.

Interacts occasionally with other town departments, the general public and contractors working for the department. Communicates in person and involves an information exchange dialogue.

Errors may result in time loss and delay, cause damage to buildings and/or equipment, result in serious personal injury and injury to others and have monetary repercussions.

### **Essential Functions**

*(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)*

Operates equipment and performs manual labor for all public works projects including constructing and repairing storm drains, streets, sidewalks, parking lots, snow groomer, snow-making equipment and other special projects.

Operates backhoe, front-end loader, snow plowing/removal trucks and equipment, street sweeper, catch basin cleaner, dump trucks, tractor, grader and hand/power/pneumatic tools.

Performs routine maintenance and minor repairs to equipment and vehicles and notifies supervisor of equipment malfunctions requiring more substantial maintenance.

Operates line painter and paints all sidewalks, parking stalls, bike path stencils and yellow lines on some town roads.

Digs hole for burials with backhoe and covers once the vault has been set.

Responsible for all spring cleanups of sand and debris at all town properties (town hall, library and fire station).

Operates vehicles providing roadway snow removal and sanding; may plow sidewalks, municipal parking lots and schoolyards.

Performs tree work to include tree removal, tree trimming and ground clearing as required.

Performs equipment operation and general labor duties, such as: paving/patching roadways and sidewalks; cleaning, repairing and installing drains, catch basins and culverts; assisting in painting rooms, moving, transporting furniture; and setting up tables and chairs for special town functions.

Assists in setting up and maintaining voting machines and assists in other departments in support of operations and maintenance activities.

Responsible for hanging up and removing town banners on poles; paints and stains buildings as needed.

Drives snow plowing equipment, hauling, shovels snow and salts roads.

Responsible for picking up trash at town owned properties and disposing at the Solid Waste Facility.

Trims brush, mows, keeps sidewalks and roads clear.

Performs equipment operation and labor duties in accordance with applicable safety regulations.

Responds to after hour weather emergencies to operate snow plowing/removal equipment and performs other related operations and general labor duties.

Performs similar or related duties as required, directed or as situation dictates.

### **Recommended Minimum Qualifications**

#### **Education, Training and Experience:**

High school graduation; one to three years of related experience; or any equivalent combination of education and experience.

Special Requirements:

Possession of a valid C.D.L. Class B license is required

Knowledge, Ability and Skill:

*Knowledge:* Basic knowledge of the materials, methods and techniques relative to public works projects/programs. Knowledge of equipment operation.

*Ability:* Ability to follow detailed oral and written instructions given by supervisor. Ability to make minor repairs and adjustments to equipment operated. Ability to communicate effectively verbally with supervisor. Ability to follow proper methods, procedures and safety precautions. Ability to read and interpret blueprints.

*Skill:* Skill in operating above mentioned equipment.

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee is required to perform heavy manual labor under varying weather conditions for long periods of time and to drive heavy equipment for long periods of time during all types of weather conditions. Employee is required to stand, walk, sit, and hear for extended periods. Employee is required to traverse uneven terrain. Frequently required use hands to finger, handle, or feel objects, tools, or controls; reaches with hands and arms; stoops, kneels, climbs and crawls. Specific vision abilities required include close, distance, and peripheral vision and the ability to adjust focus. Incumbent must be able to hear normal sounds, distinguish sound as voice patterns and verbally communicate. Frequently lifts more than 60 lbs. Regular and sustained periods of strenuous physical exertion, requiring ability to lift, carry and position heavy objects utilizing proper body mechanics and techniques.

*(This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.)*