

FEES AND COSTS SHEET (Effective Date July 21, 2020)

Property Owner Name: _____

Owner's Mailing Address: _____

Owner's Phone: _____

Owner's Email Address: _____

Property Address: _____

Map/Lot: _____ Project Name: _____

FEES:	AMOUNT
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PLANNING BOARD (PB) AND ZONING BOARD OF ADJUSTMENT (ZBA):

Most matters that appear before the PB or ZBA require Abutter Notices sent by certified mail, return receipt requested and publication in a local newspaper and on the Town's website as well as posting in two public places in Town.

NOTICE FEES:

\$150 (approx.) Legal Notice fee (Newspaper publication) – at cost* \$ _____

*Publication of Legal Notices is currently estimated to be \$150.

The cost of Publication in the Newspaper will be passed onto Applicant as costs vary depending on size of ad and which newspaper is used.

\$5+ Abutter Notice fee per Abutter** \$ _____

* **PLUS** USPS Certified Mail, Return Receipt Requested rate per name on Abutter List
PLUS three labels (\$.025/each label). \$ _____

Postal fees are subject to change according to rate increases by USPS.

The Town of Lincoln reserves the right to increase postal rates accordingly.

†Current Cost to prepare & mail abutter notices for up to 1 ounce (**for each abutter**)

(\$5.00 per Notice **PLUS** \$7.10 for Certified Mail, Return Receipt Requested;

PLUS \$.75 per abutter [\$0.25 per label, 3 labels per abutter] => **\$12.85**.†

†This rate is subject to change depending on the weight of the mailing. Difference in cost to be paid by Applicant.

RECORDING FEES*:

\$12 Voluntary Lot Merger Form to record in Registry of Deeds – no LCHIP fee required \$ _____

\$25 LCHIP fee for each plan being recorded in the Registry of Deeds (Mandated by State of NH) \$ _____

[LCHIP stands for NH Land and Community Heritage Investment Program]

***Separate certified check or money order payable to:

"Grafton County Registry of Deeds"

\$25+ Registry fee – Processing fee **PLUS** Recording Fee from Grafton County Registry of Deeds \$ _____

Current Cost to record PLANS:			
A.	8 ½"	X 11"	= \$11
B.	11"	X 17"	= \$11
C.	17"	X 22"	= \$16
D.	22"	X 34"	= \$26

**For fees and costs to record other types of documents in the Registry of Deeds, check Registry of Deeds website.*

PLANNING BOARD:

Site Plan Review:

- Minor Projects:**

\$50+ Fee for Site Plan Review for **minor projects****** \$ _____
******PLUS** Legal Notice, Abutter Notices and Registry Fees+\$5 per \$10,000
Estimated Cost of Construction (ECC) \$ _____

- Major Projects:**

\$500+ Fee for Site Plan Review for **major projects*** \$ _____
***PLUS** Legal Notice, Abutter Notices and Registry Fees \$ _____
PLUS \$5 per \$10,000 Estimated Cost of Construction (ECC) \$ _____
PLUS
\$0 to \$2,500,000 ECC \$2.50 per \$10,000 of ECC \$ _____
\$2,500,001 ECC to \$10,000,000 ECC \$2.00 per \$10,000 of ECC \$ _____
\$10,000,001 ECC to \$15,000,000 ECC \$1.50 per \$10,000 of ECC \$ _____
Over \$15,000,001 ECC \$1.00 per \$10,000 of ECC \$ _____

- Modification of Prior Approvals:**

\$500 Site Plan Review – Modification of Approval if Abutter Notices are Required** \$ _____
****PLUS** LCHIP, Legal Notice, Abutter Notices and Registry Fees \$ _____
\$500 Site Plan Review – *de minimis* Modification of Approval if **NO** Abutter Notices are Required \$ _____

Subdivision - (Payable at Time of Design Review Application Submission)

- Minor Projects:**

\$300+ **Minor Subdivision***** \$ _____
*****PLUS** LCHIP, Legal Notice, Abutter Notices and Registry Fees \$ _____
\$200 **Minor Subdivision** – Modification of Approval \$ _____

- Major Projects:**

\$600+ **Major Subdivision** – Base fee **PLUS** \$75/ lot, plat, site, or other division of land including Units per RSA 672:14**** \$ _____
******PLUS** LCHIP, Legal Notice, Abutter Notices and Registry Fees \$ _____
\$500 **Major Subdivision** – Modification of Approval \$ _____

- Condominium Project that also require Site Plan Review Approval:**

\$0 **No additional fees for Subdivision. See Site Plan Review fees.** \$ _____

- Lot Line Adjustments & Boundary Agreements & Lot Mergers:**

\$150+ **Minor Lot Line Adjustment and Boundary Agreements******* \$ _____
*******PLUS** LCHIP, Legal Notice, Abutter Notices and Registry Fees \$ _____
\$50+ **Lot Merger PLUS** Registry Fees \$ _____

PERMIT FEES:**Commercial, Institutional, Multi-Family, And Other Non-One-And Two-Family Residential Construction (ALL CONSTRUCTION) Land Use Authorization Permit:**

\$100+	+\$1.00 per \$1,000 of construction cost, \$15,000 maximum	\$ _____
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One- And Two-Family Residential Land Use Authorization Permit:

\$350	Finished Dwellings	\$ _____
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Renovations, additions, alterations, etc.

\$250	With new water/ sewer fixtures, new bedrooms, and /or new heated spaces renovations, additions, alterations, etc.	\$ _____
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\$0	Other Renovations with <u>no</u> New water/sewer fixtures, <u>no</u> new bedrooms, and/ or <u>no</u> new heated spaces and <i>less than \$10,000 construction cost</i>	\$ _____
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\$40	Other Renovations with <u>no</u> New water/sewer fixtures, <u>no</u> new bedrooms, and/ or <u>no</u> new heated spaces and <i>\$10,000 or more in construction cost</i>	\$ _____
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\$50	Non- Habitable structures (porches, garages, shed, fence, pool, temporary Trailer, retaining walls, etc.)	\$ _____
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\$50	Land Use Compliance Certificate – per requested official inspection	\$ _____
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RETAINING WALLS GREATER THAN FOUR FEET IN HEIGHT:

\$0	Retaining Wall Land use permit – if included in the application for another Project	\$ _____
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\$50	Retaining Wall Land use permit – if <u>not</u> included in the application for another Project	\$ _____
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\$1,500	Retaining Wall Greater Than Four Feet (4') in Height <i>Escrow Account</i> for 3 rd party reviewer With Signed Escrow Agreement with the Town♦	\$ _____
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STORMWATER MANAGEMENT PLAN AND/OR EROSION CONTROL PLAN:

\$1,500	Stormwater Management Plan (escrow account for 3 rd party reviewer With Signed Escrow Agreement with the Town)♦	\$ _____
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\$300	Waiver of Stormwater Management Ordinance Requirements – Planning Board Hearing	\$ _____
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\$25	Recording Fee for Stormwater Management Operation & Maintenance (O&M) Plan <i>PLUS</i> ♦	\$ _____
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\$12	Per Page♦ (for each extra page Stormwater O&M Plan)	\$ _____
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RESUBMITTALS, EXTENSIONS, AND INSPECTIONS:

\$100	Application resubmittal (if filed 6 months or more after the date of rejection, must file new application for new permit).	\$ _____
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\$100	Application resubmittal –The application fee shall accompany the initial application. The Applicant has one month to supply any items needed for the application to be considered “complete”. After 1 month there is a \$100 fee to re-submit the application.	\$ _____
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\$50	Permit Extension	\$ _____
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\$75	Re-Inspection*	\$ _____
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\$75	Additional Inspection* *Re-Inspection Fees and Additional Inspection Fees to be paid prior to scheduling the Final Land Use Compliance Certificate Inspection.	\$ _____
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\$0	Request for <u>life safety inspection</u> , to enable occupancy prior to issuing a Land Use Compliance Certificate Issuance	\$ _____
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\$75 Health Inspection - \$75 per Inspection \$ _____

MOVING OR DEMOLITION:

\$50 Moving or Demolition \$ _____

SIGN, AWNING, OR CANOPY:

\$50 Sign, Awning, or Canopy \$ _____

PROJECTS REQUIRING OUTSIDE CONSULTING ASSISTANCE:

\$+ **Projects requiring outside consulting assistance** (where outside consulting services for plan review, testing or inspection are required) applicant pays for all necessary 3rd party reviews. \$ _____

ZONING:

\$50 Zoning Permit only \$ _____

\$50 Driveway Permit (Zoning Review) \$ _____

\$300+ Special Exception (**PLUS** legal notice **PLUS** abutter notification) \$ _____

\$100 Per zoning petition \$ _____

\$300+ Variance (**PLUS** legal notice **PLUS** abutter notification) \$ _____

\$300+ Appeal of Administrative Decision (**PLUS** legal notice **PLUS** abutter notification) \$ _____

\$300+ Equitable Waiver (**PLUS** legal notice **PLUS** abutter notification) \$ _____

\$300+ Hearing Under RSA 674:41 (**PLUS** legal notice **PLUS** abutter notification) \$ _____

\$100+ Rehearing (**PLUS** legal notice **PLUS** abutter notification) \$ _____

TOTAL Application Submission Fees and Costs** \$ _____

Administrative Expenses*** \$ _____

Technical Review Fee Agreement Costs*** \$ _____

TOTAL ESCROW*** \$ _____

TOTAL ALL OTHER COSTS & FEES \$ _____

***To be paid before acceptance of application*

***	To be paid before final decision
♦	To be paid before acceptance of application
†	To be paid before final decision

AMOUNT RECEIVED FROM APPLICANT \$ _____

DATE AMOUNT RECEIVED FROM APPLICANT \$ _____

FOR OFFICE USE ONLY

TOTAL AMOUNT DUE _____ **Balance Remaining** _____

TOTAL AMOUNT PAID _____ **Due No Later Than** _____

BALANCE REMAINING DUE _____ **Check Number** _____

Paid Date _____ **Cash** _____

Received By: _____