

LINCOLN BOARD OF SELECTMEN

APPROVED

MEETING MINUTES

DECEMBER 19, 2016

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

Board of Selectmen Present: Chairman - O.J. Robinson, Selectmen - Jayne Ludwig and Tamra Ham.

Staff Present: Town Manager Burbank, Fire Chief Beard and Recording Secretary Wendy Tanner.

Public Present: Tammy Gionet Dutilly, Roger Harrington, Edmond Gionet, Jim Welsh, Debbie Celino, Tom Tanner

I. CALL TO ORDER at approximately 5:30 PM

Meeting was called to order by Chair Robinson at 5:30 PM

II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

- December 12, 2016

MOTION to approve the minutes of December 12, 2016 as amended.

Motion: Jayne Ludwig Second: Tamra Ham All in favor

MOTION to approve the nonpublic minutes of December 12, 2016 as presented.

Motion: Tamra Ham Second: Jayne Ludwig All in favor

III. PLANNING BOARD APPOINTMENT DISCUSSION

The Board discussed changing the selection process for the Planning Board from appointed to elected. The Select Board would submit a warrant at Town Meeting (March of 2017), it would be voted by the registered voters and if it passes, would not become effective until the following year (2018).

Motion for a referendum to place on the warrant this year (2017) the question of having Planning Board members elected per RSA 673:2.

Motion: Tamra Ham Second: Jayne Ludwig All in favor.

IV. OLD/NEW BUSINESS

❖ **Town Managers Report**

Ray Korber will be at the Town Hall on January 9 to give the board and update of projects around town. Town Manager Burbank will see if the DOT engineer can meet at the same time.

Record Retention

Town Manager Burbank has been looking at scanning assessing records, tax records and possibly minutes that will make them searchable from a computer. The price that was given for assessing records was \$20,000. The records would be stored in three different locations to make them more secure.

Robinson asked to look into scanning the planning records and get an estimate. Robinson felt that the planning records were more important for research purposes. Town Manager Burbank will get back to the Board with this information on scanning planning records.

This process would be to get the backlog of paperwork scanned. Eventually the town would need to purchase a scanner to keep up with more current documents.

Levee Update

Bob Durfee from the DES Dam Bureau and Town Manager Burbank spoke with Kerry Bogdan from FEMA to iron out issues and finalize paperwork. This project is moving forward to go to bid the second week in January, 2017. The agreed upon maintenance area, is defined in writing and will be drawn into the plans.

Once this project has gone out to bid, it was suggested that an informational meeting is held for the homeowners that about the levee to give an update of the project.

Ice Castle

The Ice Castle is currently using Woodstock water. The line from Woodstock was repaired and is now working.

BOS Schedule

The next 2 Monday's there will be no Select Board meetings and the Town Hall will be closed on Monday December 26 and Monday January 2.

Workforce Housing

Near the end of the informational session on Workforce Housing it was questioned if State owned land could be used. The Board briefly discussed which State owned lot could be used and Town Manager Burbank would inquire about the possibilities.

The second workforce housing informational meeting has been postponed tentatively to February 16, 2017.

❖ Public Participation

Primex Settlement

Edmond Gionet looked at the Primex settlement and said that all signatures should have printed names next to them on the document. Town Manager Burbank will look into the signatures on the document.

Fire Chief Beard left the meeting on a call.

RSA 91-A Request

Edmond Gionet read a letter for a right to know request and would like it in the minutes. (see attached letter)

Fire Truck for Sale

Roger Harrington felt that the Fire Truck that the town has for sale should be covered. Town Manager Burbank will look into finding tarps to cover the truck.

Tree on Maple Street

Roger Harrington asked about the tree on Maple Street and if anyone had been notified about the branch that crosses the street and power lines. Town Manager Burbank said that the call has been placed with the New Hampshire Electric Cooperative and because of the power lines it is the power companies issue and the town will not be doing the work.

Sidewalk Clearing

Tammy Gionet Dutilly said that when cleaning the sidewalk the sand is coming 10 or more feet onto her lawn and asked if there was something that could be done so that the sand does not come so far onto her lawn. Town Manager Burbank said that he will ask if the chute on the sidewalk blower could be aimed downward more so that the snow is not spread so far.

There was a brief discussion about sidewalk plowing and taking the snow away in a truck.

Real Estate

Edmond Gionet said that in talking about Workforce Housing the land behind the cemetery was discussed. Gionet believes that the cemetery was in need of expanding and asked if that land had been looked at for the cemetery. Robinson said that the Cemetery Trustees have a plan to expand onto what they consider the last usable piece of Town owned land. The Cemetery Trustees have also asked the State about obtaining land to expand the Cemetery and it was looked at favorably by the State.

Water and Levels

Roger Harrington asked about the water levels in the river and pond. Town Manager Burbank said that the river and the pond are both back up to acceptable levels.

Edmond Gionet questioned the quality of the town water. Town Manager Burbank said that all tests register good water.

Cable Company Contract

Town Manager Burbank said that the contract from Time Warner Cable is a “boiler plate” contract. The way the statute is written if the contract is not updated, service continues on the old contract. Updating the cable contract is a very long drawn out thing.

Tammy Gionet Dutilly would like to see channels added. Town Manager Burbank said that the cable company fights everything, but if enough people fight for something, it is not impossible to obtain.

V. ADJOURNMENT

After reviewing the weekly accounts payable and with no further business to attend to, the Board made the following motion.

MOTION: "To adjourn."

Motion: O.J. Robinson Second: Tamra Ham All in favor.

The meeting adjourned at 6:43 PM.

Respectfully Submitted,

Wendy Tanner

Approval Date ____/____/____

Chairman O.J. Robinson

Tamra Ham

Jayne Ludwig