

**LINCOLN BOARD OF SELECTMEN**

**APPROVED**

**MEETING MINUTES**

**APRIL 2, 2018 – 4:30PM**

**LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH**

**Board of Selectmen Present:** Chairman OJ Robinson, Tamra Ham and Jayne Ludwig

**Staff Present:** Town Manager Burbank, Chief Ron Beard, Chief Ted Smith & Administrative Assistant, Jane Leslie.

**Public Present:** Roger Harrington, Steve Noseworthy, Debbie Celino and Dave Beaudin

**I. CALL TO ORDER**

Chairman Robinson called the meeting to order at 4:30 p.m. at the home of Mike Tamulonis, 31 Hanson Farm Road.

**II. ELDEST RESIDENT - BOSTON CANE PRESENTATION**

The Board of Selectman and Town Manager Burbank gathered at Mike Tamulonis's home to present his mother, Ms. Rita Tamulonis (99-years old) with the honor of being the Town of Lincoln's Eldest Resident and presented her with a personalized Boston Cane.

*Chairman Robinson convened the meeting at 4:50 p.m.*

**III. RECONVENE MEETING**

Chairman Robinson reconvened the meeting at Town Hall at 5:30 p.m.

**IV. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING**

**MOTION: "To approve the meeting minutes of March 26, 2018 as amended."**

**Motion:** OJ Robinson                      **Second:** Jayne Ludwig                      **Motion carries.**

**Abstained:** Tamra Ham

**MOTION: "To approve the Non-public meeting minutes of March 26, 2018 as presented."**

**Motion:** Jayne Ludwig                      **Second:** OJ Robinson                      **Motion carries.**

**Abstained:** Tamra Ham

**V. OLD/NEW BUSINESS**

**Town Managers Report**

Town Manager Burbank informed the Board that the BMW that the Police Department confiscated last July as a result of a drug arrest was finally picked-up by its rightful owner.

**Hoyle and Tanner**

Town Manger Burbank reminded the Board that there will be a meeting next Monday, April 9<sup>th</sup> with Chris Mulleavey of Hoyle & Tanner to discuss water studies. DPW Nate Hadaway, Water Plant Operator Dave Beaudin, and Chief Beard will all be in attendance.

### **Clearbrook Properties**

Town Manager Burbank has reached out to Foxfire Management to discuss the two (2) parcels of town-owned land and is presently awaiting a response.

### **Pollard Road Traffic Study**

Chief Smith discussed the traffic study he is conducting on Pollard Road. Smith and explained that they typically compare the months of April (least busy) and July (busiest) for vehicular traffic and pass this information on to the Planning Department and Police Department to see where they may be able to take corrective measures. Robinson added that this is a terrific idea because the month of April provides a baseline for local traffic which can be compared to the month of July (tourist traffic) and determine the differential. Ludwig suggested we do this annually for comparative purposes. Chairman Robinson thanked Chief Smith for the update.

### **Crosswalk outside Gordy's Restaurant**

Chairman Robinson explained that he and Town Manager Burbank, and Chief Smith went up to the site of the crosswalk and determined they can do one (1) of three (3) options: 1) leave the crosswalk in place and install lighting, 2) move the crosswalk further east and install a sidewalk and one light, or 3) move it further south and install a short piece of sidewalk and lights on each side. At this point, Chief Smith is researching costs for solar-powered lighting and DPW Nate Hadaway is researching costs for installing a small segment of sidewalk before any final decisions are made.

### **Sweeping of Town Roads and Parking Lots**

Selectman Ham asked if any definitive dates have been set for street sweeping. Town Manger Burbank explained that it will not be until the latter part of April when Nate hears back from the state that they have completed their street sweeping operations.

### **Safety Services Dinner**

Chairman Robinson and Selectman Ludwig said the dinner was wonderful and thanked everyone who attended.

### **Leaf trimming at the Sewer Lagoons**

Selectman Ludwig asked if the Public Works Department was still cutting the trees/leaves back at the banks to the sewer lagoons. Town Manager Burbank responded that the banks are typically cut back during the winter months which he did not feel was safe, as the Public Works Department was using chainsaws and equipment that could be dangerous if someone was to slip and fall on the snow or ice. Burbank said he will most likely have to contract this job out to a company that has the proper equipment to do this work. Ludwig asked Butch if he could look into the cost of contracting this job out.

### **Water Violation**

Selectman Ludwig asked if the water violation from several months ago had been remedied and if the public was informed of the same. Burbank explained the water is tested monthly and quarterly and reported directly to DES. At this time, the town's water supply is fine and all testing is meeting up to DES standards. Nate and Dave are currently researching water circulators for the tanks and alternatives for the disinfection byproducts process. Chairman Robinson confirmed that there is money in the CIP allocated for future upgrades to the water system.

### **Border District Grant**

Chairman Robinson explained that there is an infrastructure grant available (up to \$500k) that he would like to pursue, particularly if this would help the town acquire a much-needed water tank. Robinson feels that the town could maybe hire a professional grant writer to work with information provided by Public

Works Director Nate Hadaway and Chief Smith who has extensive knowledge and experience writing grants to ensure all of the grant requirements are met. Burbank feels that the town will have to hire an engineer to design the tank, and they may also be able to participate in the grant writing process.

### **Planning Board Vacancy (Alternate)**

Chairman Robinson informed the Board that Planning Board Chairman Jim Spanos has received a letter from someone interested in filling the vacant Planning Board seat (alternate), so the Board agreed to notify the public via the approved meeting minutes as well as on the Town's website so that all residents are aware this seat is vacant and will have an opportunity to apply. The Board also noted that Paul Beaudin has submitted a letter of interest for this seat as well.

### **Dam Ownership Appeal**

The Board received a letter from the town's attorney stating that the Supreme Court has agreed to hear the town's appeal of the Water Resources Council who is stating that the town owns the dam. This Supreme Court decision will settle the issue over dam ownership once and for all and put this case to rest.

### **Land and Water Conservation Fund Program Compliance & Property Stewardship**

LWCF will be inspecting the Lincoln-Woodstock Community Ball Field as required to ensure program compliance. This inspection occurs every five (5) years for project sites that have previously received assistance from the Land and Water Conservation Fund (LWCF).

### **Local Officials Workshop**

The Board discussed attending the upcoming Local Officials Workshop training.

### **Public Participation**

Roger Harrington asked the Board if they have ever considered conducting spot checks on local water meters to check and see if there are any that leak. Robinson explained that the water meters are outdated and most likely not accurate. Ideally, to replace all town water meters will cost in the range of \$1M dollars and would require replacement in ten (10) years, which can become a very expensive data collection process.

Dave Beaudin commented that the cost to replace water meters can be factored into the resident's water bill (if the town was to charge for water usage) so that the town could save for future replacement of old water meters (usually after 10-15 years of use).

Robinson explained that this will all need to be discussed down the road, and part of the discussion with the engineers will be whether or not it is worth spending \$1M (for example) on water meters, or spend the money on building a water tank that evens out the water pressure around town and provides for firefighting suppression.

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## **IV. NONPUBLIC SESSION *Pursuant to RSA 91-A:3:II(a,c,e) legal***

**MOTION: "To go into Non-Public Session pursuant to RSA 91-A: 3II (a,c,e)**

**Motion: OJ Robinson**

**Second: Tamra Ham**

**Motion carries.**

The Board went into non-public session at 6:20 pm.

**MOTION: “To re-enter public session.”**

**Motion: Tamra Ham      Second: Jayne Ludwig**

**Motion Carries.**

The Board came back into public session at 6:50 p.m.

**V. ADJOURNMENT**

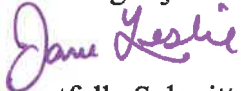
After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

**MOTION: “To adjourn.”**

**Motion: OJ Robinson      Second: Jayne Ludwig**

**Motion Carries.**

The meeting adjourned at 6:55 p.m.

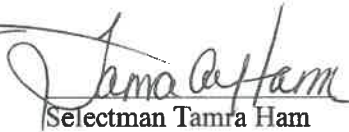


Respectfully Submitted,  
Jane Leslie

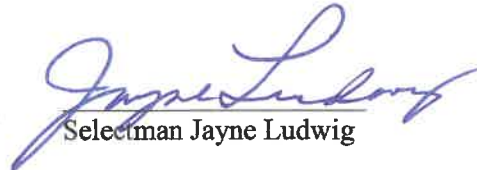
Approval Date 4 / 09/ 2018



Chairman OJ Robinson



Selectman Tamra Ham



Selectman Jayne Ludwig

**April 2, 2018**

**Board of Selectmen's Meeting**

**Please PRINT Legibly**

ROGER Harrington  
**(Print Name)**  
Steve Nostworthy

Roger Harrington  
**(Sign Name)**  
Steve N

Debbie Celina

Debbie Celina

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