Minutes of the Lincoln Public Library Board of Trustees’ Meeting

Date: November 28, 2018

Present:
Trustees: Gail Tremblay, J.J. Bujeaud, Ivan Strickon, Nancy Sweeney, Russ Bradshaw
Library Director: Carol Riley
Youth Services Director: ---
Guests: ----

I. CALL TO ORDER: The meeting was called to order at 5:35 p.m.

II. APPROVAL OF MINUTES:
   ● Minutes approved:
      ○ Public Session September 18, 2018
      ○ Non-Public Session September 18, 2018
      ○ Public Session October 9, 2018
      ○ Non-Public Session October 9, 2018

III. COMMITTEE REPORTS:
Friends Group Update:
   ●

IV. LIBRARY DIRECTOR’S REPORT:
   ● New employees have started
      ○ Tisha Carmargo -- Youth Services
      ○ David Gaudioso -- Part time
      ○ Denise Rush -- Part time
   ● Fire extinguishers serviced -- may need to be swapped next year
   ● Windows cleaned/Screens removed
   ● Heating system checked
   ● Alarm system checked -- keypad cleaned
   ● Ladies Night -- number down, music by Mark Rosier
   ● Upcoming Events:
      ○ December 11 -- Grinch will come to library
      ○ November 29 -- Michael Bruno book on roadside markers - Cruising Historic New Hampshire
      ○ December 10 -- Dan Chesney -- The White Mountain
      ○ December 13 -- Mr. Baker -- slideshow on Italy
V. NEW BUSINESS:
- Carol too budget into Butch
  - Small changes made to heating/electric
- Payroll needs adjusted to reflect salaries of new employees -- Carol will talk to Joanna
- Discussion of full/part time benefits
- Spectrum -- did away with IP addresses -- savings of $360
- Certified Computers -- $400 less for yearly services
- Building Cleaning --- up $492
- Carol will investigate town policy on probationary period with new hires

VI. OTHER BUSINESS:
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VII. PUBLIC PARTICIPATION: none

VIII. SCHEDULE OF NEXT MEETING: December 18, 2018

IX. ADJOURNMENT: Meeting was adjourned at 6:27.

Submitted by: Russ Bradshaw